

Austin Health Position Description



Position Title:

Classification:	Anaesthesia Registrar
Business Unit/ Department:	
Work location:	Austin Health, Heidelberg Repatriation Hospital and hospitals in the North West Training Scheme
Agreement:	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
Employment Type:	Fixed-Term Full-Time
Hours per week:	43 plus rostered overtime
Reports to:	Unit Heads and Consultants, and Chief Medical Officer through the MWU
Direct Reports:	
Financial management:	Budget:
Date:	

About Austin Health

Austin Health is one of Victoria's largest health care providers. We deliver services for patients across four main sites in Melbourne, in locations across our community, in people's homes, and within regional hospitals across Victoria. We are an internationally recognised leader in clinical teaching, training, and research, with numerous university and research institute affiliations.

We employ approximately 9,500 staff and are known for our specialist work in cancer, infectious diseases, obesity, sleep medicine, intensive care medicine, neurology, endocrinology, mental health, and rehabilitation.

Our vision is to shape the future through exceptional care, discovery, and learning. This is supported by our values which define who we are, shape our culture and the behaviours of our people.

We aim to provide an inclusive culture where all staff can contribute to the best of their ability and strive to develop further. We recognise that our people are our greatest strength. We want them to thrive, be their best selves and feel engaged, safe, and empowered. To achieve this, diversity and inclusion is essential to our culture and our values. You can view our current Diversity and Inclusion Plan [here](#).

Commitment to Gender Equality

Austin Health is committed to gender equality in the workplace. In developing our [Gender Equality Action Plan](#) we have been guided by the gender equality principles set out in the Gender Equality Act 2020 (Vic). We believe that everyone should live in a safe and equal society, have access to equal power, resources and opportunities and be treated with dignity, respect, and fairness.

About the Department of Anaesthesia

The organizational structure of the Department of Anaesthesia includes an Executive Group comprised of the Director of Anaesthesia, the Deputy Director of Clinical Operations, the Deputy Director of Administration, the Head of Cardiac Anaesthesia and the Head of Research, at The Surgery Centre the Head of Surgical Centre and the Deputy Head of Surgical Centre.

The Department of Anaesthesia is located on Level 2 of the Austin Tower. The Department comprises of 36 full-time Staff Anaesthetists, 72 Visiting Anaesthetists, 23 Anaesthesia Registrars/Fellows, 6 Critical Care HMOs, 4 Research Nurses, 3 Pain Nurses, 4 Anaesthesia Resource Nurses, and 4 Administrative Staff.

The Austin operating theatre complex is situated on Level 2 of the Harold Stokes building and consists of 11 theatres, 2 endoscopy suites and 2 procedure rooms. Anaesthesia is also undertaken in Radiology and in the Cardiology Cath Lab.

Most surgical specialties, except for obstetrics and complex paediatric surgery, are undertaken at the Austin and are covered by the Department. Surgical specialties include thoracic, cardiac, neurosurgery, hepatobiliary, upper GI, colorectal, general, orthopedic, ENT, plastics, maxillofacial, ophthalmology, urology, gynaecology and vascular. The Austin is a state-wide referral center for liver transplantation and spinal injuries.

Austin Health also has a Pain Service encompassing acute and chronic pain.

Purpose and Accountabilities

Role Specific:

- To provide anaesthesia services under appropriate supervision by Specialist Anaesthetists as arranged by the Director or delegated Anaesthetist responsible for rosters.
- To be available to undertake rotational appointments to the hospitals within the North West Training Scheme.
- To provide Intensive Care services under appropriate levels of supervision whilst on rotation to the Department of Intensive Care.
- To provide assistance at emergency calls for cardiac arrest, resuscitation and major trauma when other clinical duties permit attendance.

- To carry out preoperative assessments.
- To assist in postoperative care including acute pain management according to agreed rosters, including Acute Pain Service ward rounds.
- To take part in the out of hours on call anaesthesia service according to agreed weekly, monthly and annual rosters.
- To undertake appropriately supervised clinical anaesthesia in the range of specialties including general surgery, plastics, ENT, gynaecology, urology, orthopedic, ophthalmic, vascular, renal access, neurosurgery, thoracic and cardiac surgery according to agreed roster allocations.
- To read and become familiar with the contents of the Administration Handbook for the Department of Anaesthesia and the orientation website.
- To assist in the provision of consultative services provided by the Department.
- To participate in the formal teaching (tutorial) program of the Department and, when required, to undertake teaching of interns, medical students and nurses.
- To present for Australian and New Zealand College of Anaesthetists Fellowship Examinations in a timely manner.
- To attend and contribute to Departmental clinical meetings, grand rounds and journal review.
- To contribute to Department audit by completion of satisfactory anaesthesia records as well as attendance and contribution to audit meetings.
- To strive to maintain satisfactory clinical and academic performance and to participate in regular (6-monthly) performance review conducted by a panel consisting of a member of the Anaesthesia Executive and the Supervisor(s) of Training.
- Where appropriate to carry out reviews and investigations relevant to the advancement of the specialty.
- Other duties as required.

All Employees:

- Comply with Austin Health [policies & procedures](#) as amended from time to time
- Comply with the Code of Conduct and uphold our values, and diversity and inclusion commitments.
- Maintain a safe working environment for yourself, colleagues, and members of the public. Escalate concerns regarding safety, quality, and risk to the appropriate staff member, if unable to rectify yourself
- Comply with the principals of patient centered care.
- Comply with Austin Health mandatory training and continuing professional development requirements.
- Work across multiple sites as per work requirements and/or directed by management.

Selection Criteria

Application Process

Please do not apply on this site but follow the link below.

Application to the Victorian rotational training programs is through a single

online application form coordinated by the VATC. The link to the application form is:

<https://www.formdesk.com/vats/ibapplication>

Please read the information sheet and Position Description provided for application processes and dates.

Essential Knowledge and skills:

- A commitment to Austin Health values.
- Hold MBBS or equivalent qualification.
- Registered Medical Practitioner in Australia.
- Registration with the Australian Health Practitioner Regulation Agency (AHPRA) (note- eligible applicants will be assisted through this process).
- Dedication to delivering excellent service – to patients, all colleagues (nursing, medical, managerial, support staff), GPs and other contact points.

Desirable but not essential:

- A sound understanding of information technology including clinical systems.
- Evidence of participation in research, audit, clinical governance and/or teaching.
- Evidence of Continuing Professional Development e.g., attending appropriate meetings and courses
- Evidence of contributions to the broader community

General Information

Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy, and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

Equal Opportunity Employer

Austin Health is committed to diversity and inclusion in employment and is proud to encourage applications from people of different backgrounds, abilities, ages, genders, gender identities and/or sexual orientations.

Austin Health acknowledges the Traditional Owners of the lands we work on and pay our respects to Elders past and present.

We welcome applications from people with disability and aim to provide an inclusive and accessible workplace. If you need any help with the application process or would like to discuss your reasonable adjustments during interviews, please let us know.

We welcome applications from Aboriginal and Torres Strait Islander peoples. For any support throughout the recruitment process or further information about working at Austin Health, please follow this link to Aboriginal Employment on our [website](#).

Document Review Agreement

Manager Signature	
Employee Signature	
Date	